

RILEY PARK COMMUNITY ASSOCIATION

BOARD OF DIRECTORS MEETING		
CHAIR: Marion Waterston	MINUTES BY: Ann Warrender	DATE: January 24, 2008
PRESENT: Christine Axelson, Debi Coll, Gurnam Gill, Daphne Holmes, Wendy Tupling Guest, Ed Shum, Ann Warrender, Marion Waterston, Matthew Wing, Lilian Wong, Hanna Maron, Tony Syskakis		
#	SUBJECTS AND MOTIONS	ACTION/ DATE
1	The meeting was called to order at 7:05 pm, with Marion Waterston in the chair.	
2	Approval of minutes of December 13, 2007 meeting: Section #10, Joint Operating Agreement: Delete sentence “presently there is a serious concern as to whether the task force continues to be of value.” To be replaced with “Presently there are concerns about the progress of the HR task force.” Minutes approved as amended.	
3	Nominating Committee: Committee members will be Ann Warrender, Wendy Tupling Guest, Lilian Wong and Matthew Wing. It seems as if most of the current executive are willing to stand for reelection in their present executive positions. There was some discussion regarding board recruitment. A draft director nomination form was reviewed and board members supported the use of a similar document to be adapted for Riley Association. We also agreed to add the following statement to our form: “Following receipt of this form there may be an interview to follow.”	Ann, Wendy, Lilian, Matthew
4	Annual General Meeting: A community police officer will be asked to be our guest speaker for the evening. Commissioner Robertson has said he will attend. All Riley CC user groups have been emailed to submit their annual reports by January 31, 2007. Hanna will organize refreshments for the evening. He will also arrange for a person to be at the desk to check off whether AGM attendees have a current membership at Riley. Marion and Wendy will organize a \$25 gift card for our guest speaker.	Tony Hanna Marion, Wendy
5	Financial Statements: Christine reviewed the November 7, and December 7 financial statements. Both reporting periods show a loss. The audit is currently in process. The budgeting process has begun. Thanks to Hanna and the staff for work to date on the 2008 draft budget. An ad hoc committee will review the draft and report back to the board. We will ask Gary Wozny to work with Lesley to ensure our bookkeeping numbers more closely match the numbers that are our actual audit numbers.	Christine
6.	Joint Operating Agreement: The West End CC has signed an agreement with the Parks Board. Riley will have a brief review of the JOA at a future board meeting, possibly March. Following our board discussion we will ask Diane Murphy to attend a board meeting and provide further updates and information about the JOA process. Marion will bring back further information and ideas from the APG meetings for board discussion.	Marion

7.	<p>Supervisor's Report: Hanna provided board members with a draft 2008 Board of Directors roster. Suggestions for changes to the roster were discussed and a new document will be provided following the AGM and elections in February.</p>	
8.	<p>New Business: A question was raised regarding the relationship between the budget and long term planning. The board consensus was that future board and committee meetings need to be supportive and an integral part of the goal setting and strategic planning of the Association.</p> <p>The next Program Committee meeting will be Thursday, February 14 at 1:00 pm.</p> <p>We received a response from the Park Board chair, Korina Houghton thanking us for communicating our concerns regarding the potential for possible financial cuts to construction of our new community centre. Korina volunteered to advocate on behalf of the new community centre and neighborhood and will report back to us.</p> <p>We also received a letter from Commissioner Ian Robertson thanking us for our letter of appreciation for his work as Parks Board Chairperson.</p> <p>We are still seeking a coffee supplier for our Patron Appreciation events.</p> <p>Tony Syskakis reported that we had no quantitative answers regarding the impact of our broader distribution of brochures, however our registration numbers are healthy considering the long closure of the centre as a result of the labour dispute. Currently we are distributing more brochures for the same cost.</p> <p>Board member Surinder Brin is away until March but expressed her plan to remain as a board member.</p> <p>Marion will follow up with Clay regarding posters and web site information for the AGM.</p> <p>Meeting adjourned at 8:15 pm.</p>	<p>Marion</p>
9.	<p>NEXT MEETING DATE: Thursday, February 28, 2008.</p>	