

# RILEY PARK COMMUNITY ASSOCIATION - REPORT

<b>BOARD/COMMITTEE NAME&gt;&gt;&gt;</b> Board of Directors		<i>Print DoubleSide ! Print DoubleSide ! Print DoubleSide !</i>
<b>STAFF LIAISON SIGN OFF &gt;</b>		
<b>CHAIR:</b> <b>Marion Waterston</b>	<b>MINUTES BY:</b> Wendy Tupling Guest	<b>DATE:</b> October 23, 2008
<b>PRESENT:</b> Matthew Wing, Ed Shum, Marion Waterston, Surrinder Bring, Clay Yandle, Greg Tucker, Christine Axelson, Lillian Wong, Wendy Tupling Guest	<b>GUESTS:</b> James Gill	
<b>STAFF:</b> <b>Hanna Maron, Tony Syskakis</b>	<b>REGRETS/ ABSENT:</b> <b>Regrets:</b> Ann W. <b>Absent:</b> Deb C., Gurnham G., Daphne H., Ilse S., Charlotte B.	

#	SUBJECTS AND MOTIONS	ACTION/DATE
1	Agenda approved as circulated. Acceptance of Minutes, moved by Wendy; 2nded by Christine, carried.	
2	<p>Board development activity: Marion conducted an informal survey of directors present, as well as our visitor. Ed – contribution to seniors, and to community garden; 3/4</p> <p>Surrinder – still getting feet wet, getting more arts &amp; culture, sit on program cttee; gardening; planning parties 2/4</p> <p>Clay: joined at same time as Surrinder; injection of new energy; stuff with communications, building website 2/4 because not certain we have reached full potential</p> <p>Matthew: main focus has been rink, joined because my daughter was in figure skating &amp; still main focus 3/4</p> <p>James- 8 years of experience in WPG different financial level, fresh pair of eyes, not connected to any particular group; was first a performance artist; use legal training and planning experience. 3.9/4 finished Feb 4 2009.</p> <p>Greg: most recent member, spoke at Parks Board meeting. Time commitment has been less than others; 3/4</p> <p>Christine: keep an eye on our financial position and sign cheques, sit on executive; have recruited Clay and Greg; love our community; 3/4.</p> <p>Lillian: contribution was initially with the youth; haven't found new focus yet – intend to be program committee; intending to be part of seniors in future; volunteer in other areas as well; this association tends to focus on young kids and families; 2/4; really respect some of the board members</p> <p>Marion: started communications committee; was formerly in the neighbourhood and have since moved; closer to Douglas Park, chair executive, do the shopping; have done bulletin boards; represent us on external committees; 2/4 to 3/4</p> <p>Wendy: past president; providing input into strategic planning and working better as a board; 2/4 on accomplishments; 3/4 on people and relationships.</p> <p>A discussion ensued as to whether we can do yearly visioning and planning - answer probably not in a 2 hour meeting. Riley did have a strategic planning committee and updated a mission statement. We need to plan for future as to how we can meet challenges.</p>	

3	<p>President's Report: Farmers' market: They are considering whether to return to the Riley site next year. Riley will participate in "Kids up front" donation of unused tickets for youth.</p> <p>Survey from Statistics Canada will be completed by Hanna &amp; Marion.</p> <p>Core Services Review in November – Terry Walton will be invited.</p> <p>Capital plan was approved by City Hall. Next step is the election.</p>	<p>Marion will chat with Stephanie the manager of the farmers' market.</p> <p>Marion will invite Terry Walton</p>
4	<p>Committee Reports:</p> <p>Program Committee (written report) Highlights from program committee (Marion): Rink twinning phased out, Jukka has moved to Sunset, Britney is taking over the seniors.</p> <p>Communications Cttee: (Clay) motion: of up to \$4000 for editable website with capability for input survey, community pages and community calendars; advanced computer ability is not required; integrating with parks board so people won't have to leave our website to search programs. The only time they have to leave is to register for courses. No design cost are included. This should be sufficient for 5 years. WPG paid \$14k for their website. PB is very much on board with this project. Hosting is an additional \$54 +tax monthly. Surrender Clay has also helped the Drift get their website going. Carried unanimously.</p> <p>Seniors updated on activity.</p> <p>Constitution &amp; Bylaws: Wendy and Greg have a November meeting planned.</p>	
5	<p>Finances:Christine reported net profit for pd is 54k, 129500. This figure includes the amortization of on-going costs. Very good financial situation. Appreciation expressed to programmers and staff who worked extra hard on this. Hanna reminded all that we based our projections on 2006 as 2007 was a labour disruption year. Reminder that 54 k will be chipped away</p>	
6	<p>Communications: Brochure planning – expanding from 24 to 32 to allow more pages to create content. Some of which could be used to generate ads. Wants to take a photo of the board and staff members tonight to put a face to the community centre. Recognition to Tony for his efforts on this committee and getting the extra pages at no extra cost. Will develop a strategy with some guidelines on advertising so ensure that ads align with our values, perhaps checking with park board. Action: Clay will be invited to a program committee meeting to review. Working on branding ie revising our brand slightly, updating the forms etc. Working on immediate, short term and long term goals. Considering a survey, to be conducted by a volunteer or staff member.</p>	<p>Program Committee to invite Clay to meeting.</p>
7	<p>Supervisor's report: Tony did a great job replacing Hanna. Operating with one fewer programmer. PB re-org, CRCs will be exempt, everyone will need to compete for their jobs.</p>	
8	<p>Adjourned at 8.35 p.m.</p>	